



VERMONT DEPARTMENT OF PUBLIC SAFETY DIVISION OF FIRE SAFETY

Office of the State Fire Marshal, State Fire Academy and State HAZMAT Team

www.firesafety.vermont.gov



UNDERGROUND PIPING PERMIT APPLICATION

SERVING SPRINKLER SYSTEMS AND/OR STANDPIPES

Have you consulted with a Fire Marshal regarding this project? No Yes/Name _____

All sections are required to be filled out completely and shall be typed or printed legibly

Section A - Building Location and Ownership Information

Building Name _____ Former Name _____

Building Address _____
911 Number / Street City State Zip

Building Owner _____

Address _____
Mailing Address City State Zip

Phone _____ E-mail _____

Section B - Applicant Information

Company _____ Contact Person _____

Address _____
Mailing Address City State Zip

Phone _____ E-mail _____

Section C - Underground Permit

Complete for all underground piping installations or alterations to existing systems.

Name of Installer: _____ Installer's Email: _____

Name of Designer: _____ VT TQP/Engineer Number: _____

Designer's Email: _____ Designer's Phone#: _____

Section D - Description / Scope of work

Please provide a description of the work being performed. Attach additional pages as necessary.

This section for office use only

Structure ID	Work Item ID	Received Date	Reviewer
Check From	Check #	Check Amount	Event ID
			Date Permitted

Section E - Project Valuation and Fee calculations

The Permit Fee is based on the total valuation of the underground piping installation for which the permit is being obtained.

For projects involving volunteer labor and donated material, the valuation of construction work is based on the value of the volunteer labor as well as the donated materials when calculating the permit fee.

Underground Piping	\$
Design Services	\$
VALUATION	\$

Fee is \$8.00 per \$1000 of total project valuation
Calculate fee by multiplying TOTAL PROJECT VALUATION by 0.008

X 0.008

There is a \$50 Minimum Fee
This line is for the fee as calculated or \$50 whichever is greater.

\$

***** Please make all checks payable to the Department of Public Safety *****

Section F - Project Specific Details

All shop drawings should be drawn on sheets of uniform size and at a minimum should include the following information:

Submittals shall be in accordance with NFPA 24 Section 4.1 and the following:

- (a) Size
- (b) Length
- (c) Material
- (d) Point of connection to city main
- (e) Sizes, types, and locations of valves, valve indicators, regulators, meters, and valve pits
- (f) Depth at which the top of the pipe is laid below grade
- (g) Equipment cut sheets for all materials and components.
- (h) Detail of how the private service main enters the building
- (i) Method of restraint

Project Start Date: _____ | Project Completion Date: _____

General Information

I hereby attest by my signature under 13 V.S.A. 3016 (filing a false claim with a Department or Agency of the State) that I am the owner, or owner's designated representative, and, that the information contained within this form is correct and accurate to the best of my knowledge:

Signature of Applicant: _____ **Date:** _____

Return this completed form with all required fees, plans, and supplemental information to the appropriate Regional Office

Barre Regional Office
1311 US Rte 302, Ste 500
Barre, VT 05641
Phone: (802) 479-4434

Rutland Regional Office
56 Howe St, Bldg A, Ste 200
Rutland, VT 05701
Phone: (802) 786-5867

Springfield Regional Office
100 Mineral St, Ste 307
Springfield, VT 05156
Phone: (802) 885-8883

Williston Regional Office
380 Hurricane Lane, Ste 101
Williston, VT 05495
Phone: (802) 879-2300