



EXHAUST HOOD PERMIT APPLICATION

Have you consulted with a Fire Marshal regarding this project? ☐ No ☐ Yes/Name _____

All sections are required to be filled out completely and shall be typed or printed legibly

Section A - Building Location and Ownership Information

Building Name _____ Former Name _____

Building Address _____
911 Number / Street City State Zip

Building Owner _____

Address _____
Mailing Address City State Zip

Phone _____ E-mail _____

Section B - Applicant Information

Company _____ Contact Person _____

Address _____
Mailing Address City State Zip

Phone _____ E-mail _____

Section C - Exhaust Hood System

Complete for all new exhaust hood installations or alterations to existing systems.

Name of Installer: _____ Installer's Email: _____

Hood Type: Type 1 Type 2 Other: _____

Size of hood: Length _____ Width _____ Size of duct: _____

Total square feet of hood opening: _____ SQ. feet of duct: _____

Filter size: _____ SQ inches per filter _____ Fan CFM: _____

Total number of filters: _____ Calculated duct velocity: _____

Surface the hood is mounted on:
Limited Combustible Combustible
Non-Combustible

Hood Construction: No. 18ga. Carbon Steel!
(check one) No. 20ga. Stainless Steel

Indicate clearance provided: _____ inches

Duct Construction: No. 16ga. Carbon Steel!
(check one) No. 18ga. Stainless Steel

This section for office use only

Structure ID	Work Item ID	Received Date	Reviewer
Check From	Check #	Check Amount	Event ID
			Date Permitted

Section D - Description / Scope of work

Please provide a description of the work being performed. Attach additional pages as necessary.

Section E - Project Valuation and Fee calculations

The Permit Fee is based on the total valuation of the exhaust hood system installation for which the permit is being obtained.

For projects involving volunteer labor and donated material, the valuation of construction work is based on the value of the volunteer labor as well as the donated materials when calculating the permit fee.

Exhaust Hood System	\$
Suppression System	\$ <i>separate permit</i>
Design Services	\$
TOTAL PROJECT VALUATION	\$

Fee is \$8.00 per \$1000 of total project valuation
Calculate fee by multiplying TOTAL PROJECT VALUATION by 0.008

X 0.008

There is a \$50 Minimum Fee

This line is for the fee as calculated or \$50 whichever is greater.

\$

***** Please make all checks payable to the Department of Public Safety *****

Section F - Project Specific Details

All shop drawings should be drawn on sheets of uniform size and at a minimum should include the following information:

Submitted plans shall be in compliance with NFPA 91 or NFPA 96 and the following:

- ☐ Plans shall include complete hood, duct, and mounting dimensions
Plans shall include distances from combustibles
Plans shall include a roof detail showing the exhaust fans and all equipment within 15 feet
Specific information and manufactures UL listing shall be provided for all hoods calculated for other than code requirements.
- ☐ Complete calculations shall be shown for both the CFM and FPM used in sizing the exhaust duct and fan.

Project Start Date:

Project Completion Date:

General Information

I hereby attest by my signature under 13 V.S.A. 3016 (filing a false claim with a Department or Agency of the State) that I am the owner, or owner's designated representative and that the information contained within this form is correct and accurate to the best of my knowledge:

Signature of Applicant: _____

Date: _____

Return this completed form with all required fees, plans, and supplemental information to the appropriate Regional Office

Waterbury Regional Office
45 State Drive
Waterbury, VT 05671-8200
Phone: (802) 479-4434

Rutland Regional Office
56 Howe St, Bldg A, Ste 200
Rutland, VT 05701
Phone: (802) 786-5867

Springfield Regional Office
100 Mineral St, Ste 307
Springfield, VT 05156
Phone: (802) 216-0500

Williston Regional Office
380 Hurricane Lane, Ste 101
Williston, VT 05495
Phone: (802) 879-2300