



VERMONT DEPARTMENT OF PUBLIC SAFETY
DIVISION OF FIRE SAFETY
 Office of the State Fire Marshal, State Fire Academy and State Haz-Mat Team
www.vtfiresafety.org

Department Use Only Site
No. _____
Date Paid _____
Check# _____
Amount _____

TQP Certification Application
 Return this completed form and payment to the appropriate Office
ALL CLASSIFICATIONS

We are required by the state of Vermont to have these forms filled out for our records each time you apply for a Commission, license or renewal. Be aware that if the information that is requested is not filled out completely it could be returned to you and delay the process.

APPLICATION TYPE AND FEES		
T1 – Fire Alarm	Initial = \$90.00	Renewal = \$90.00
T3 – Fire Sprinkler	Initial = \$115.00	Renewal = \$50.00
I3 / 4 – Fire Sprinkler - Designer	Initial = \$150.00	Renewal = \$50.00
T8 – Domestic Fire Sprinkler System	Initial = \$60.00	Renewal = \$20.00

APPLICANT INFORMATION

Last Name: _____ First: _____ Middle: _____ Birth date: _____ Age: _____ Sex: _____
 M F

Mailing address: _____ Home phone no.: _____

City: _____ State: _____ Zip: _____ Social Security Number: _____

EMPLOYMENT INFORMATION

Present Employer: _____ Employer address: _____ Employer phone no.: _____

Employment Dates: _____ Duties as employee: _____

INSTRUCTIONS

Please initial the statements below to verify completion of application before submission

_____ Application is filled out ENTIRELY and to the best of my knowledge
 _____ Appropriate documentation is INCLUDED

Date: _____ Signature: _____

Please contact the Central Office for any questions regarding this application: (802) 479-7564

Mail completed application to:
Division of Fire Safety- Central Office
45 State Dr, Waterbury, VT 05671-8200

Applicant's Statement Regarding: Child Support, Taxes, Unemployment Compensation, Fines & Penalties

Child Support [15 V.S.A. § 795] - As of the date of this application: (you must check one)

- I do not have any children, OR
 I do not owe any child support, OR
 I do owe child support, but am under a plan with the Office of Child Support to pay all child support Due

This certification is in regards to any children residing in Vermont, and where the license/certificate holder is a resident of Vermont, to any children residing in any other state or territory of the United States. For assistance contact the Office of Child Support, 103 South Main Street, Waterbury, VT 05676 [(802) 241-2180]

Taxes [32 V.S.A. § 3113] - As of the date of this application: (you must check one)

- All tax returns have been filed. I do not owe any taxes, OR
 I owe taxes but am under a plan with the Department of Taxes to pay all taxes due, or the tax payments are under appeal

To determine status of a payment plan or appeal, or for assistance, contact the supervisor of tax collections [(802) 828-6809]

Unemployment Compensation [21 V.S.A. § 1378] - As of the date of this application: (you must check one)

- I am not now, nor have I ever been, an employer; OR
 I do not owe any unemployment compensation, OR
 I owe unemployment compensation but am under a plan with the Unemployment Division to pay any and all unemployment compensation due

To determine status of a payment plan, or for assistance, contact the department of labor [(802) 828-4254]

Fine or Penalty [4 V.S.A. § 1110] – As of the date of this application: (you must check one)

- I am not under any obligation to pay a fine or penalty due to any unpaid judgment issued by the judicial bureau or district court, OR
 I am under such an obligation and am in good standing with respect to the obligation because 60 days or fewer have elapsed since the date a judgment was issued, or due to a repayment plan approved by the judiciary

For assistance contact the Office of Court Administrator, 109 State Street, Montpelier, VT 05609-0701 [(802) 828-3278]

Statement of Applicant

I certify, under the pains and penalties of perjury, that all information I have provided in this application is true and accurate. I understand that furnishing false information may constitute unprofessional conduct and result in the denial of my application for licensure/certification or renewal. (The maximum penalty for perjury is 15 years in prison and/or a \$10,000 fine. 13 VSA § 2901)

Signature of Applicant: _____

Date: _____

STATE CERTIFICATION	STATE CATEGORY	REQUIREMENTS FOR CERTIFICATION	CONTINUING EDUCATION REQUIREMENTS
Inspection and testing of fire alarm and detection systems and equipment	T1	A current Vermont Master Electrician, Journeyman Electrician or Type-S Journeyman Commercial Fire Alarm license	8 hours of related instruction for Master and Journeyman Electrician
Design, installation, inspection, servicing or recharging of fixed fire extinguishing systems	T2	A current certificate from 1) the National Institute for Certificate in Engineering Technologies (NICET) for fire suppression or 2) the National Association of Fire Equipment Distributors (NAFED)	Prior to 07/01/11 a person may obtain a certificate of fitness through documented training by the manufacturer of fire suppression systems acceptable to the AHJ or renew a certificate of fitness by completing 8 hrs of related instruction.
Installation, maintenance, repair and testing for fire sprinkler and standpipe systems, including private above ground fire mains and fire pumps	T3	1) Completion of an approved fire sprinkler apprentice program or 2) Four years of documented supervised experience and meeting the testing requirements established by the division.	15 hours of related instruction
Calculations and design for fire sprinkler and standpipe systems, including aboveground fire mains and fire pumps NOTE: A person with this TQP shall also be permitted to install, maintain, repair and test fire sprinkler and standpipe systems	NICET	1) A current level III certificate, or higher, for automatic fire sprinkler systems from NICET 2) or a Current State of Vermont Fire Protection Engineer license	A current NICET certificate or a current Vermont Fire Protection Engineer license
Cleaning, maintenance and evaluation of chimneys and solid fuel burning appliances	T4	A current certificate from the Chimney Safety Institute of America	A current certificate from the Chimney Safety Institute of America
Installation, maintenance, repair and testing for emergency generators	T6	Documented competency and experience through training by the manufacturer acceptable to the Division of Fire Safety	8 hours of related instruction

STATE CERTIFICATION	STATE CATEGORY	REQUIREMENTS FOR CERTIFICATION	CONTINUING EDUCATION REQUIREMENTS
LIMITED installation, maintenance, inspection and testing for domestic fire sprinkler systems with not more than 6 sprinklers for any isolated hazard area in accordance with 101:9.7.1.2 or an automatic fire sprinkler in accordance with NFPA 13D, Standard for Installation of Sprinkler Systems in One and Two Family Dwellings and Manufactured Homes, including multipurpose piping systems	T8	Documented competency and experience acceptable to the Division of Fire Safety	8 hours of related instruction
Installation, inspection and service of oil burning equipment	OS	A Silver certificate from NORA	8 hours including at least 2 hours regarding the prevention of CO leakage and the procedure for inspection or a current silver certificate from NORA
LIMITED installation, repair and maintenance of oil burning equipment not including placing a new unit in service	OB	A Bronze certificate from National Oil heat Research Alliance(NORA)	8 hours including at least 2 hours regarding the prevention of CO leakage and the procedure for inspection or a current bronze certificate from NORA

IMPORTANT INFORMATION

- All TQP certifications are for three (3) years.
- Continuing education must be completed within a licensee's 36-month certification period.
- Continuing education cannot be used for more than one renewal.
- Tax Certification required by 32 V.S.A. Section 3113 ; Child Support Certification required by 15 V.S.A. Section 795; Unemployment Compensation required by 21 V.S.A. Section 1378 and Fine or Penalty required by 4 V.S.A. section 1110 must be signed and included with this renewal.