



How to print your ICS certificate ICS - LMS Information Sheet

There is a record of the ICS training that you took as part of your Firefighter I, Firefighter II or I/II program this year with the Vermont Fire Academy in your training transcript however you must log in to the online Learning Management System (LMS) if you would like to retrieve a hardcopy certificate to turn into your Fire Department. *The Vermont Fire Academy cannot print ICS certificates.*

All state employees have LMS accounts. If you are not a state employee and would like to retrieve a copy of your ICS certificate you will need to register for an account.

[Open this link to Create an LMS Account through DPS](#)

1. Wait until the next work day (an LMS administrator will check to see if you already have an account and training records on the system, and either approve your request or contact you with your account information).
2. Once your account is active, log in at <https://vermont.csod.com> to print copies of your ICS certificates or to register for DEMHS training and keep track of your DEMHS transcript.

If you have more questions regarding how to navigate the LMS, please review the [Vermont DPS LMS User Guide](#)

or visit: <http://vem.vermont.gov/training/trainingprogram/lms>.

If you have any other questions, please feel free to contact us.