



DEPARTMENT OF PUBLIC SAFETY
DIVISION OF FIRE SAFETY
Office of the Fire Marshal & Fire Academy



Williston Office

380 Hurricane Lane - Suite 101
Williston, VT 05495
(802) 879-2300

Barre Office

1311 US Route 302 - Suite 500
Barre, VT 05641
(802) 479-4434

Rutland Office

56 Howe Street - Suite 200
Rutland, VT 05701
(802) 786-5867

Springfield Office

100 Mineral Street - Suite 307
Springfield VT 05156
(802) 885-8883

EXAMPLES OF INFORMATION THAT SHOULD BE INCLUDED IN THE PLANS AND SPECIFICATIONS

SITE PLAN SHOWING:

- Building location
- Distance from other nearby buildings
- Building dimensions
- Fire Department access

COMPLETE CONSTRUCTION DRAWINGS SHOWING:

- Building construction (new and existing – all levels)
- Exterior view of the building
- Foundation information, including strength of concrete
- Wall, floor, and ceiling construction, including cross sections and fire ratings
- New and existing doors (construction, location, size, swing, and rating)
- New and existing windows (location, clear opening, size, and dimensions)
- Fire extinguisher location and types
- Occupant loads
- Heating system information (including type, name and model of heating units)
- Exit signs – egress lighting
- Stair details and construction
- Structural data (including roof and floor live loads)
- Fire Stopping – draft stopping
- Ventilation systems, including kitchen hood exhaust systems
- Interior finish fire ratings
- Attic access location
- Details indicating barrier free design for the physically disabled

PLANS MUST ALSO INCLUDE:

- Electrical Systems
- Sprinkler and other suppression systems
- Fire alarm and detection systems
- Carbon monoxide detector location

WORK NOTICES MUST ALSO BE SUBMITTED FOR ALL ELECTRICAL AND PLUMBING WORK

Note: These work notice applications must be signed by a Master Electrician / Master Plumber