



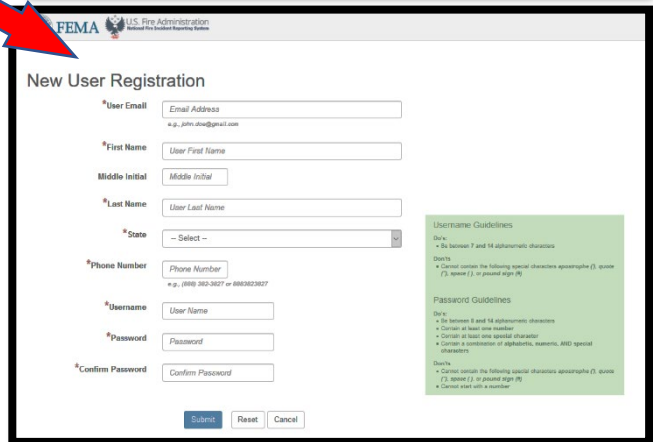
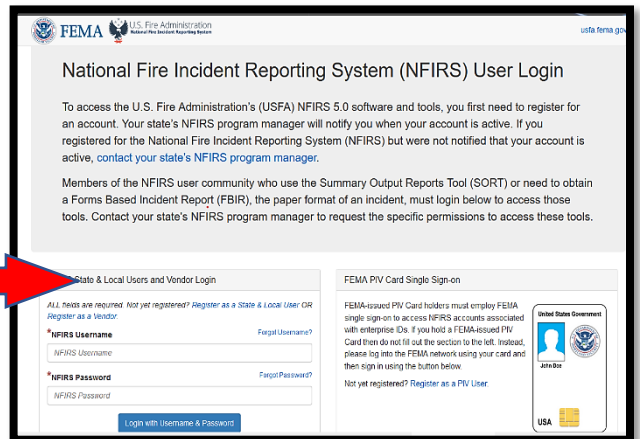
e-NFIRS National Fire Incident Reporting System
INFORMATION SHEET

How to Re-register as a User

In the transfer to the new e-Nfirs it appears that not all NFIRS user accounts transferred to the new account management system (e-Nfirs) as ACTIVE status users.

You will need to re-register to do to correct this.

1. Go to <https://www.nfirs.fema.gov/NFIRSWeb/login>
 2. Select the "Register as a State & Local User" link
 3. Fill out the new user registration form, set up a new username and password. See the guidelines in the green box on right
 4. Then select submit.
- It then will go to the admin side to get approved
- Once approved you will get an email back that you can now login in and use the system.



Other Operational Notes

- Going forward, all NFIRS accounts will have A single sign-on.
- Email addresses must be unique within NFIRS.
- A new feature will allow a user to Click "Forgot Password"! and A new password will be sent to the email address associated with your user account.
- To change your password once logged in, click your username in the top-right corner, then select Change Password. If your password is not updated, then you will get locked out of your account.

NFIRS training videos are posted on the USFA website: <https://www.usfa.fema.gov/data/nfirs/support/training.html>

Please contact the Vermont NFIRS State Program Managers if you have questions.