

**Vermont Emergency Services Training Center
Governance Committee**

Meeting Minutes – October 14, 2024

Virtual Attendees: Michael Desrochers (DFS), John Marcus (VFSTC Chair), Chris Brickell (VCJC Deputy Director), Sherilyn Lafley (BGS), Michael Skaza (VFA), Michael Manley (VSP)

In-Person Attendees: None

Meeting called to order at 9:00 a.m. by Chairperson Desrochers.

The purpose of this meeting is to discuss the impending deadline for capital requests. Mike Desrochers stated that he had a phone call with Joe Aja and is aware that there is a capital request in the works to address the renovation of the Main Building and the West Cottage. This is a \$20 million project to address mechanical, wastewater, and renovation of these buildings. A Main Building update was provided by Sherilyn Lafley indicating that the RFP is for design work including electrical, fire protection, heating and cooling, and connection to municipal wastewater. She stated that BGS is happy to include programmatically driven reconfiguration as they can within this project.

Since a program study has already been completed on the firing range, there is clear documentation that changes need to be made to that facility. The Chair Desrochers reported that In speaking with Deputy Commissioner Batsie (DPS) and Deputy Commissioner DiBiase (BGS), they feel that a letter of support from the Governance Committee for the Firing Range Project would be in order to address this issue. BGS suggested a request be made for approximately \$200,000 for the design work necessary to get that project started. Mike Manley agreed to assist in the entry of this request in WIMS because he is familiar with the process. The question was raised about which agency the request should be made under. Mike Manley and Mike Desrochers expressed that it might not be most appropriate to be a DPS request because this is not their facility. Chris Brickell was concerned about VCJC placing the request because they don't have a finance division. Mike Desrochers will have a further conversation with the DPS Commissioner's office to get clarification.

A motion was made by Mike Manley and seconded by Chris Brickell for the Governance Committee to support a capital request for the design of the fire range improvements and to authorize the Chair to submit a letter or support indicating such. Motion unanimously passed on a roll call vote.

With no other business at hand, the meeting was adjourned at 9:20 a.m.