



JOB POSTING FULL TIME CHIEF OF DEPARTMENT

Charlotte Volunteer Fire and Rescue Services (CVFRS), a private non-profit organization, located in Charlotte, Vermont, seeks to fill the position of full time chief of department. This position serves to direct and manage the operations of Charlotte Volunteer Fire and Rescue Services Inc. Duties include chief administrator, management of annual capital and operating budget, command of fire and emergency medical services, staff scheduling, maintaining all department licenses, hazardous materials mitigation, related trainings, oversee the maintenance of emergency vehicles, emergency equipment and fire station.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The ideal candidate possesses the following:

- Bachelor's degree and minimum of ten years of progressively responsible fire and rescue service experience or an equivalent combination of education, training and experience
- NREMT and Vermont Emergency Medical Technician (AEMT) certification and appropriate NIMS training
- Vermont Firefighter II certification or equivalent.
- Fire Instructor I certification.

For more additional information and to review the job description at our website at www.cvfrs.com. ***CVFRS offers a competitive compensation and benefits package.*** Starting compensation will be based upon experience and certification. The successful applicant must complete and pass a background check.

To apply, please submit your completed application, resume, and cover letter to admin@cvfrs.org. The position will be open until filled. E.O.E.