

Weekday Classes: 1800 - 2200
 Weekend Classes: 0800 - 1630

Vermont Fire Academy
Fire Officer I/II
 2023 Schedule

Schedule Subject to Change
 Revised 8/18/23

Date	Day	Chapter	Topic	Classroom Setting	Notes	Instructor(s)
9/22/2023	Friday		Orientation ***Evening class***	In Person		
9/23/2023	Saturday	Chapter 1	Writing for the Fire Service Fire Officer as a Company Supervisor	In-Person		
9/27/2023	Wednesday	Chapter 2	Understanding Leadership and Management Theories	Virtual		
10/4/2023	Wednesday	Chapter 4	Community Relations and Risk Reduction	Virtual		
10/11/2023	Wednesday	Chapter 11 Project 1	Managing Community Risk Reduction Programs Answer a Public Inquiry	Virtual Project Due		
10/14/2023	Saturday	Chapter 3	Leading a Team Activities and previous chapter review.	In-Person		
10/15/2023	Sunday	Chapter 5	Fire Department Administration Activities and previous chapter review.	In-Person		
10/18/2023	Wednesday	Chapter 8 Chapter 6	Safety and Risk Management Pre-Incident Planning and Code Enforcement	Virtual Online	Due by 10/25/23.	
10/25/2023	Wednesday	Chapter 9 Project X	The Fire Officer as a Manager Community Risk Reduction	Virtual Project Due		
11/1/2023	Wednesday	Chapter 12 Project 8	Administrative Communications Post Incident Analysis	Virtual Project Due		
11/4/2023	Saturday	Chapter 10 Project 11	Applications of Leadership Fire Inspection	In-Person Project Due		

Date	Day	Chapter	Topic	Classroom Setting	Notes	Instructor(s)
11/5/2023	Sunday	Chapter 13	Fire Cause Determination Fire Investigation Activities	In-Person	PPE required.	
11/8/2023	Wednesday		Support and Resilience Project 4 Identify a Problem and Develop a Solution Project 5 Implement a Policy Change	Virtual Project Due Project Due	Due by 11/15/23.	
11/15/2023	Wednesday		Guest Presenters Project 2 Employee Performance Management Project 9 Prepare a Press Release	Virtual Project Due Project Due		
11/18/2023	Saturday	Chapter 7 Chapter 14	Command of Initial Emergency Operations Managing Major Incidents	In-Person		
11/19/2023	Sunday		Practical: Managing Incidents	In-Person	PPE required.	
11/29/2023	Wednesday		Project 6 Accident Investigation and Analysis Project 10 Prepare a Budget Request	Project Due Project Due		
12/6/2023	Wednesday		Review and Open Office Hours Project 12 Pre-Incident Planning	Virtual Project Due		
12/9/2023	Saturday		Final Exam / Graduation	In-Person		