



April 1, 2022

“Firefighter Position”

The City of Rutland anticipates filling one (1) firefighter position within our Department on or about July 1, 2022. Applications for the above position will be accepted by the Chief Engineer, William Lovett, until the close of business on April 15, 2022. A completed application, resume, and any other pertinent information should be submitted in its entirety, on or before the above stated date. Applications can be picked up at the City of Rutland, Office of the City Clerk, Washington Street, or on the City’s website.

The City of Rutland is an equal opportunity employer.

Applicants will be contacted with information detailing the selection process, after April 15, 2022. If any applicant has any questions regarding this process, please feel free to contact me, after that date.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "W. Lovett", is written over a faint, illegible typed name.

William Lovett, Chief
City of Rutland Fire Department

Posted: March 31, 2022
Remove: April 15, 2022



City of Rutland Job Description

Position: Fire Fighter II

Classification: Non-Exempt Full-time

Hours per week: 46.6 on average

Bargaining unit status: Unionize Employee

Starting Pay: \$ 924.98

Reports to: Chief Engineer, Rutland Fire Department

Objective/Purpose:

Under the direct or indirect supervision of the Chief Engineer or a subordinate officer, this job addresses the needs of this community to have a professional Fire Department.

Firefighters perform a wide variety of tasks throughout their tour of duty which can include firefighting and rescue, public education and fire prevention, equipment checks and maintenance, operation of power tools, equipment and machinery, drive and operate fire apparatus, and general housekeeping and maintenance of the station and living quarters. They must consistently demonstrate their ability to work well with others in a team environment and perform related tasks and assignments as ordered and required. They are able to communicate respectfully and follow the Chain of Command. Ability to respond to and participate daily as an assigned crew member of an engine or ladder company to emergency and non-emergency incidents.

Essential Job Functions – Duties and Responsibilities:

- Must have and maintain a valid State of Vermont motor vehicle driver's license;
- Responds to fire alarms and emergency calls with the fire company;
- Lays and connects hose lines and nozzles, holds fire hoses and directs the streams;
- Raises and climbs ladders and enters burning buildings when necessary;
- Perform salvage operations at scenes of fires, such as covering furniture with tarpaulins and cleaning debris;
- Removes persons from burning buildings, and assists in giving Emergency First Aid treatment to injured persons;
- Drives and operates motor driven apparatus, machinery and equipment. Operate a pressure pump;
- Cleans and maintains firefighting equipment. Repairs fire apparatus on special assignment;
- Studies and practices new methods of fire prevention and firefighting. Completes all required trainings mandated by the Department, OSHA, VOSHA, NFPA, ISO and the Vermont Fire Service Training Council, and obtains certifications when required;
- Receives and transmit fire alarms;
- Inspects buildings for fire hazards;
- Performs miscellaneous clerical work when assigned;
- Performs maintenance and repair of buildings and grounds;
- Repairs traffic signals when assigned;
- Performs duty assignment as directed by the Chief Engineer or other designated officers.

Works under the general direction of the Fire Chief with duties and responsibilities as defined by Vermont statute, the City of Rutland Fire Department Rules and Regulations and standard operating procedures, verbal or written orders and directives.

Heavy physical effort is required to perform duties including situations of personal danger and exposure to all types of weather conditions and hazardous environments; work schedule can be unpredictable.

Kneeling		X		Cold (50 degrees F or less)		X	
Crouching		X		Heat (90 degrees F or more)	X		
Crawling		X		Temperature Changes			X
Reaching		X		Wetness		X	
Handling			X	Humidity		X	
Grasping			X	Extreme Noise or Vibration		X	
Twisting		X		Exposure to Chemicals	X		
Feeling		X		Exposure to Gases and Fumes	X		
Talking		X		Exposure to Unpleasant Odors	X		
Hearing			X	Exposure to Bodily Fluids	X		
Repetitive Motion		X		Exposure to Dampness	X		
Hand/Eye/Foot Coordination			X	Confinement to Small/Restricting Area	X		
Visual Acuity/Near			X	Mechanical Hazards	X		
Visual Acuity/Far		X		Physical Danger	X		

Disclaimer:

- The above information is intended to describe the general nature of this position and should not be considered a comprehensive statement of duties, activities, responsibilities and requirements. Additional duties, activities, responsibilities and requirements may be assigned, with or without notice, at any time.
- This job description is neither an employment contract nor a promise of work for any specific length of time.

The City of Rutland is an Equal Opportunity Employer.

Approvals

Chief Engineer Signature

Date

Director of Human Resources Signature

Date

Posted: March 31, 2022
Remove: April 15, 2022