



VERMONT DEPARTMENT OF PUBLIC SAFETY DIVISION OF FIRE SAFETY

Office of the State Fire Marshal, State Fire Academy and State HAZMAT Team

www.firesafety.vermont.gov



FIRE ALARM PERMIT APPLICATION

Have you consulted with a Fire Marshal regarding this project? No Yes/Name _____

All sections are required to be filled out completely and shall be typed or printed legibly

Section A - Building Location and Ownership Information

Building Name _____ Former Name _____

Building Address _____
911 Number / Street City State Zip

Building Owner _____

Address _____
Mailing Address City State Zip

Phone _____ E-mail _____

Section B - Applicant Information

Company _____ Contact Person _____

Address _____
Mailing Address City State Zip

Phone _____ E-mail _____

Section C - Fire Alarm System

Complete for all new fire alarm installations or alterations to existing systems.

Name of Installer: _____ VT Electrical License Number: _____

Name of Designer: _____ VT TQP Certification Number: _____

Designer's Email: _____

System Features: Manual Automatic
Emergency Force Notification Non-Required System
Voice Evacuation Horn/Strobe Notification

Wiring Method: Class A Class B Other: _____

This application must be accompanied by the following:

- ♦ Battery calculations and shop drawings. See section F
- ♦ Manufacturer's specifications and information for each type of system component being installed.

♦♦♦Note: The installer must also file an Electrical Work Notice prior to the start of the project♦♦♦

This section for office use only

Structure ID	Work Item ID	Received Date	Reviewer
Check From	Check #	Check Amount	Event ID
			Date Permitted

Section D - Description / Scope of work

Please provide a description of the work being performed. Attach additional pages as necessary.

Section E - Project Valuation and Fee calculations

The Permit Fee is based on the total valuation of the fire alarm system installation for which the permit is being obtained.

For projects involving volunteer labor and donated material, the valuation of construction work is based on the value of the volunteer labor as well as the donated materials when calculating the permit fee.

Fire Alarm System	\$
Consulting Design	\$
TOTAL PROJECT VALUATION	\$

Fee is \$8.00 per \$1000 of total project valuation
 Calculate fee by multiplying TOTAL PROJECT VALUATION by 0.008

X 0.008

There is a \$50 Minimum Fee
 This line is for the fee as calculated or \$50 whichever is greater.

\$

***** Please make all checks payable to the Department of Public Safety *****

Section F - Project Specific Details

All shop drawings should be drawn on sheets of uniform size and at a minimum should include the following information:

Submittals shall be in accordance with NFPA 72 Section 7.4 and the following:

- (a) Name of installer or contractor
- (b) Device legend in accordance with NFPA 170, Standard for Fire Safety and Emergency Symbols
- (c) Floor Plans drawn to scale: Rooms, walls, doors, HVAC
- (d) Room descriptions
- (e) Fire alarm device/component locations
- (f) Locations of fire alarm primary power connection(s)
- (g) Locations of monitor/control interfaces to other systems

Project Start Date:

Project Completion Date:

General Information

I hereby attest by my signature under 13 V.S.A. 3016 (filing a false claim with a Department or Agency of the State) that I am the owner, or owner's designated representative, and, that the information contained within this form is correct and accurate to the best of my knowledge:

Signature of Applicant: _____ Date: _____

Return this completed form with all required fees, plans, and supplemental information to the appropriate Regional Office

Barre Regional Office
 1311 US Rte 302, Ste 500
 Barre, VT 05641
 Phone: (802) 479-4434

Rutland Regional Office
 56 Howe St, Bldg A, Ste 200
 Rutland, VT 05701
 Phone: (802) 786-5867

Springfield Regional Office
 100 Mineral St, Ste 307
 Springfield, VT 05156
 Phone: (802) 885-8883

Williston Regional Office
 380 Hurricane Lane, Ste 101
 Williston, VT 05495
 Phone: (802) 879-2300